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SECURITY INFORMATION

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2 December 1952

WEEKLY ACTIVITY REPORT #49NEW ACTIVITIES:

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I. Office of Acting Chief, Assessment and Evaluation

a. An Intra-TR(S) Presentations Program has been planned tentatively for 3 o'clock 16 December 1952, at which time Assessment and Evaluation functions will be explained to interested TR(S) personnel.

b. An item of interest is that 13 members of the Assessment and Evaluation Staff, or 56.9%, are enrolled in professional courses in Washington training institutions.

II. Assessment Branch

a. Assessment cases scheduled	11
b. Assessments performed	4
c. Cases written	2
d. Cases outstanding	18
e. Professional trainee tests reported and recorded	5

f. [] conducted a special assessment for WH on the West Coast.

g. [] is away for two weeks' annual leave which began 1 December.

III. Training Evaluation Branch

a. The TEB participated in the personality assessment of an emergency case referred to the Assessment Staff from the Psychiatric Division.

b. [] interviewed a FM student from Class 11 and a review of his training record is being made in order to ascertain the reasons for the lack of personnel action resulting in no promotion as is customary in graduating FM classes. Since there are no technical reasons which should hinder this man's promotion, the recommendation for personnel action will be made.

IV. Research and Validation Branch

a. Assessment files of all 1952 cases have been processed, and all test material extracted and filed separately to facilitate research. A serial numbering system has been devised for ready identification and location of subjects' records and test data.

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b. The accumulation of a file of abstracts of psychological publications in fields pertinent to Assessment and Evaluation activities is in process.

c. New instructions and minor changes in scoring certain items of the Interpretation of Data test have been proposed as a result of an analysis of a sample of responses. These changes will be given a try-out with future assessment cases.

OLD ACTIVITIES:

I. Office of Acting Chief, Assessment and Evaluation

a. Work is continuing on an inventory and cataloging of tests.

b. [] to date has not reported on the reasons for assessment cancellations in the previous two weeks. It is noted that there were seven cancellations during this reporting period. It is believed that some of these cancellations may be due to the implementation of CIA Notice []

c. Enclosed herewith is a copy of the monthly report of assessment cases performed during the month of November.

II. Training Evaluation Branch

a. Participation in OC live problem situations was continued until the end of the course in order to assist in the evaluation of specific exceptional students.

b. Conferences continued to be held concerning the reduction of training files to the IBM card system. Specific arrangements for a trial run have been completed, but no decisive plan has been arrived at.

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Acting Chief
Assessment and Evaluation

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